

## Salem Free Public Library Rules of Behavior

It is a patron's responsibility to maintain necessary and proper standards of behavior and not disrupt other patrons in the Salem Free Public Library (SFPL). Patrons who are not using SFPL appropriately, creating a public nuisance or defacing public property may be restricted from the library and its grounds. If necessary, the police will be contacted to provide assistance.

Young children must be accompanied by a parent/guardian. If a young child is a participant in a SFPL program, the parent/guardian is required to remain in the SFPL building. If a child is disruptive, he/she and his/her guardian may be asked to leave.

If a child is left in SFPL at closing time without transportation, he/she will be allowed to contact a parent/guardian and stay with a staff member until the parent/guardian arrives. After 30 minutes a town official or police will be contacted and asked to assist the child.

No smoking is allowed in the building.

No animals are allowed in the building except those working as a service animal or part of an authorized SFPL program.

When an incident occurs which may require follow-up or when police are called to respond to an incident, a written report should be completed and given to the Head Librarian who will file the report with the First Selectman and the Library Board.